

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
July 18, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Absent
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 PROCLAIM PRETRIAL PROBATION AND PAROLE SUPERVISION WEEK. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved July 21-27, 2013 as Pretrial, Probation and Parole Supervision Week in Lycoming County.

2.2 APPROVE CHANGE ORDER 1 TO GREEN MACHINE SALES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved change order 1 to single stream recycling equipment project with Green Machine Sales, LLC, for the additional equipment accessories and construction items in the total amount of \$333,600.00

- 2.3 APPROVE PSA WITH DTA(2012). A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved 2012-2013 professional service agreement with Diversified Treatment Alternatives for the Juvenile Probation Office.
- 2.4 APPROVE PSA WITH DTA (2013). A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved 2013-2014 professional service agreement with Diversified Treatment Alternatives for the Juvenile Probation Office.
- 2.5 APPROVE PSA WITH PATH. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved 2013-2014 professional service agreement with PA Treatment & Healing (PATH) for the Juvenile Probation office
- 2.6 APPROVE PSA WITH SECOND HAVEN SERVICES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved 2013-2014 professional service agreement with Second Haven Services for Youth for the juvenile Probation Office.
- 2.7 APPROVE AMENDMENT TO PSA WITH EPS OF VERMONT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved amendment to professional service agreement with Environmental Products & Services of Vermont.
- 2.8 APPROVE HAZARDOUS MATERIALS ASSESSMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved annual county hazardous materials assessment.
- 2.9 APPROVE RERF GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved Radiation Emergency Response Fund Grant application.
- 2.10 APPROVE INVOICE FROM LOGISTIC SYSTEM. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved invoice from Logistic System Inc. in the amount of \$38,787.
- 2.11 APPROVE INTERMEDIATE PUNISHMENT GRANT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved Lycoming County Intermediate Punishment Program Grant from PCCD in the amount of \$19,690.
- 2.12 APPROVE TREATMENT COURT GRANT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved Lycoming County Treatment Court Grant from PCCD in the amount of \$427,596.
- 2.13 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved TDA Change - District

Attorney - Central Processing Center - add one part time
Central Processing Officer.

Mr. Mussare recessed the Commissioners' Meeting at 10:14 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 DA- DUI CENTER - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Carl J. Finnerty as part time Central Processing Officer - CPO - \$15.64/hour effective 7/19/13, not to exceed 1,000 hours annually, and District Attorney - DUI Center - Charles E. O'Brien, Jr. as part time replacement Special Detective - DET2 - \$15.64/hour effective 7/19/13, not to exceed 1,000 hours annually.

3.3 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the promotion of Philip T. Keeler to full time replacement maintenance III - Pay grade 7 - \$19.85/hour effective 7/21/13.

3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:16 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:16 a.m.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, July 23, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners' Meeting at 10:16 a.m.